**ANSLEY PARISH COUNCIL**

**MINUTE 4 of 2024/2025**

**Monday 20th May 2024**

**PRESENT: Cllr NORGROVE (Chairman)**

**Cllr ARROWSMITH**

**Cllr KEARNS**

**Cllr BARRS**

**Cllr REES**

**KEVIN HAYES (Clerk)**

**ALSO PRESENT: Five members of the public**

#### RULES AND PROCEDURES OF THE MEETING

The Chairman explained the procedures and reminded everyone that the meeting was being recorded.

#### APOLOGIES FOR ABSENCE

Cllr Michaela Jackson (had new Baby), County/Borough Cllr Margaret Bell

#### DECLARATION OF INTEREST ON ITEMS ON THE AGENDA

None

1. **REPORTS FROM COUNTY AND BOROUGH COUNCILLORS**

As there were no County or Borough Councillors present there were no reports.

1. **PUBLIC SESSION**

* A member of the public raised a concern about the Croft Mead car park. She reported that a number of vehicles have started parking on the car park. These included a large van. This meant sometimes the residents could not find a parking space. The member of the public was informed that the Croft Mead car park was owned by the North Warwickshire Borough Council and is a public car park and not solely for the use of the Croft Mead residents.

1. **APPROVAL OF MINUTES OF April 15th, 2024,** These were agreed as correct and signed by the chairman.
2. **CLERKS REPORT** The clerk reported on the following points:

* Following the decision taken at the April parish council meeting regarding people using the Ansley village recreation area for football training I wrote to Haunchwood FC to explain they needed permission prior to using the recreation grounds. I explained that the parish council have decided no more football training or other organised events by community groups can take place until we resolve the parking issues created by these events. I received an apology from the Chairman of Haunchwood FC who agreed not to use the recreation grounds in future.
* I also wrote to the Chairman of Chess FC to explain that that the parish council have decided to suspend any football training for the present and he wrote back to say they understood.
* The Village News magazine have been receiving income from those businesses and community organisations who have taken out adverts in the magazine. I have created a spreadsheet for the editorial team so they can keep track of the magazines income and expenditure. The parish council agreed to process the finances for the magazine through the parish council’s bank account.
* I contacted Andy Martin who is responsible for the ‘blue watch’ Fire Service team in Nuneaton. They have agreed to attend the Party in the Park on 16th June which we are grateful for.
* I attended the Party in the Park meeting on 1st May 2024 where we decided which stall holders we wanted to invite to this year’s event on 16th June. We are very pleased to have had the help from Stephanie Wagstaff from NWBC who organise their ‘Big Day Out’ events. She has been very helpful sharing her ways of organising and managing the event.
* As it’s the end of the 2023/24 financial year I have been working on the Annual Governance and Accountability Return (AGAR) for 2023/2024. This is a requirement each year to show that the accounts are been managed correctly. These documents will be sent to our Internal Auditor who will create a report for the parish council. They will then be presented at the June parish council meeting. Following the meeting they will then be sent to the External Auditor who will check them to see that everything is in order. They will also be posted on the website and the notice boards for all parishioners to read.

**9) PLANNING MATTER**S

1. PAP/2024/0190 Mr Stephen Ross, 43 Birchley Heath Road , Ansley, CV10 0QY- Granny Annex – **No Objections**
2. PAP/2024/0191 Mr P Norwood, Birchley Hall Farm, Birchley Heath Road, Ansley CV10 0QY – Modern portal building for storing hay, straw and temp winter livestock – **No Objections**
3. PAP/2024/-0193 Alexander Arnold, 103 Ansley Common, CV10 0PP – Certificate of lawfulness for proposed outbuilding – **No Objections**
4. PAP/2024/0200 Mr David Parman, The Dairy, 5 Ansley Hall, Coleshill Road, CV10 0QG – Replacement of two old and leaking roof windows with two new Velux Conservation windows to front elevation and installation of new Velux roof window to rear elevation to provide light to master bedroom – **No Objections**
5. PAP/2024/ 0201 Mr David Parman, The Dairy, 5 Ansley Hall, Coleshill Road, CV10 0QG –Listed building consent **– No Objections**

**The Chairman left the meeting at this point as she was feeling unwell and the Vice Chairman took over chairing the meeting**

1. **NEW MATTERS ARISING**
2. **Report from Party in the park working group**

There was a verbal report from the clerk who said everything going according to plan. Ot was noted that there were a lot of people giving up their time to make the event happen. It was suggested that the parish council should start to document how many volunteer hours were been spent. This evidence could then be used when applying for grants. There was proposal to spend £120 out of the budget on two banners to advertise the event. This was agreed and it had been added to the schedule of payments.

All stall holders had been written to advise them that they needed to pay for their stall by the 12th June. The clerk to check if payment received by then.

**10) ADMINISTRATION & FINANCE**

1. **Bank reconciliation April 2024– to be approved by councillors**

This was received as correct and signed by the Chairman

**3) Schedule of Payments May 2024**

As per section 5.6 of the Financial Regulations, the following is a schedule of payments made or due to be made which are either agreed in the approved budget, or agreed at a subsequent council meeting:

|  |  |
| --- | --- |
| Salaries | £767.28 |
| 4 Counties Ground Maintenance (Grass cutting April 2024) | £440.00 |
| Lindsay Kearns (Website & Social media training) | £125.00 |
| Office Solutions (2 Banners for Party in the Park) | £120.00 |

**This schedule was verified at the meeting of the full council on 15th April 2024**

**4) Clerks Worksheet**

This was signed by the Chairman

**11) COUNCILLORS BUSINESS RELATED TO PARISH MATTERS**

Cllr Barrs said that she had attended the National Retrofit Conference in Birmingham recently. She reported that currently there was no funding available. The conference had studied the Irish model for retrofitting homes which had been very successful. The NWBC have a Home Upgrade Grant (HUG2) for households who don’t use mains gas to heat their homes. This will fund energy efficient measures including insulation and heating upgrades. The Labour party have pledged to support the retrofitting of homes that require it.

Cllr Barrs also reported that she has walked the paths that the Pathways group have been working on. She was still concerned about people straying from the paths and felt the wording with the maps needs to be very clear about sticking to the paths. The councillors felt it was important that they sign off the wording before the maps are displayed, The clerk to write to Jane Cobbald and Nik McKiernan to inform them of the councillors wishes.

Cllr Kearns asked if we can get a list of the stall holders who are attending the Party in the park event displayed on Facebook and the website.

Cllr Rees reported that there was a Balfour Beatty van parking on the Ansley Village Hall car park a lot of the time. It was suggested that the Village Hall owners should contact Balfour Beatty to report the driver.

Cllr Rees also asked if we could support the concerns that the residents of Arley have with the issues created by the new abattoir. As this was outside of our parish and our parishioners were not raising the issue it was suggested that this was an Arley problem.

**The meeting closed at 8.45pm**

**Chairman…………………………………… Date………………….**