**ANSLEY PARISH COUNCIL**

**MINUTE 6 of 2024/2025**

**Monday 15th July 2024**

**PRESENT: Cllr ARROWSMITH**

 **Cllr KEARNS**

 **Cllr BARRS**

 **Cllr REES**

 **Cllr JACKSON**

 **KEVIN HAYES (Clerk)**

**ALSO PRESENT: Two members of the public**

#### RULES AND PROCEDURES OF THE MEETING

The Vice Chairman explained the procedures and reminded everyone that the meeting was being recorded.

#### APOLOGIES FOR ABSENCE – County & Borough Cllr Margaret Bell & Kelly Middleton who has taken the youth group to the house of parliament.

#### DECLARATION OF INTEREST ON ITEMS ON THE AGENDA

Cllr Barrs for item 8.(8) and Cllr Arrowsmith for item 8(7)

1. **REPORTS FROM COUNTY AND BOROUGH COUNCILLORS**

The clerk reported the following items from Cllr Bell:

* **Highways.** Cllr Bell had met with the Strategic Director who is using the list of projects as a pilot for . a new system to get things done in a timely way. I have been told that the ground works for the Ansley Common Crossing will be started tomorrow 16th July 2024. They are also going to see why the moving of the 30mph sign at the top of Tunnel Road is taking so long
* **County Council Community Fund** Cllr Jackson reported there is £15,000 available to local community groups in the Arley & Whitacre Ward. Cllr Kearns asked if the parish council could apply for funding for next year’s Party in the Park. Cllr Jackson said yes as it benefits the local community. Cllr Jackson said we should consider applying to organise activities for young people during the summer holidays. A member of the public asked if the public footpath group could apply for funding even though they do not have a bank account of their own. Cllr Jackson to seek clarification of who can apply. Cllr Arrowsmith asked if we could apply for funding to continue the youth work in Ansley.
* Our former borough councillor, Jodie Gosling, has been elected as the local member of parliament. There will be elections in due course to fill the vacancies where borough councillors have elected as MP’s.
1. **PUBLIC SESSION**
* A member of the public from Birchley Heath raised a number of issues to do with car parking in the area. Cllr Arrowsmith brought forward item 9(c) so we could consider this issue. Cllr Jackson to look into these issues and suggestions made to try to improve the car parking and get the broken pavements repaired. It was suggested that Cllr Jackson, Cllr Bell and someone from the Borough Council meet up with the member of the public. The clerk was asked to pass the email from the member of the public to Cllr Margaret Bell. Cllr Jackson advised the member of the public that there was a vacancy for a parish councillor at the moment and we have wanted a representative from Birchley Heath so they could bring issues/concerns from the area to the parish council.
* Another member of the public reminded the council that it was Britain In Bloom judging day of Friday 19th July in Ansley between 11am and 1pm. He was concerned that the black bin outside number 88 Birmingham Road was left outside their house causing an obstruction on the pavement and asked that we write to the owner to ask them to remove it. The clerk agreed to write to them. He also advised that there was some bricks and debris in the black path that had been left there by the people who had renovated the house on Birmingham Road. Cllr Barrs said she would speak to those who were responsible.
1. **APPROVAL OF MINUTES OF June 17th 2024.** Cllr Barrs said there was a spelling mistake. This was corrected and signed by the Vice Chairman. These were then agreed as correct and signed by the vice chairman. Cllr Barrs wanted to know how people access the Hardship Fund that was mentioned in the minutes. Cllr Jackson agreed to send the clerk the information who will then circulate to the councillors. It was also suggested that we advertise this fund on the Website and the parish council Facebook page.
2. **CLERKS REPORT** The clerk reported on the following points:
* The Party in the Park event went very well. We had more stalls than we have had before and brought in a total of £660 from the stall holders. It’s the first time we have charged stallholders for attending. There were some aspects that the working group have discussed which were learning steps for us. We need to be more careful about moving vehicles during the event and have a strict policy that no vehicles move half an hour before the event and not until the end of the event. We also need to create separate entrance/exits for pedestrians and vehicles. We have had a great response to our survey which shows that residents have now come to value the event and want it to continue each year.
* All the parish councillors and myself attended the funeral of our previous Chairman, Heather Norgrove. It was a very sad but very moving event which over 150 people attended. The council is committed to carrying out the vision that Heather has left as her legacy.
* The Vice Chairman and myself attended a website training session with Lindsay Kearns. We have updated the website, inputting all the financial information for the Annual Returns and the notice of public rights. We are continually updating the website so its worth checking to see what’s new.
* The Vice Chairman and myself inspected the Birchley Heath and Ansley Village Playgrounds on 3rd June 2024 as our caretaker is still in hospital.
* I received an email from a resident in Birchley Heath asking for support with car parking issues that they are having in the village. I have put this on the agenda for the July meeting and asked her to attend the meeting where it can be discussed further.
* I am currently in the middle of ordering some adult exercise equipment for Ansley Village Recreation grounds with a grant of £10,000 we have been offered by the Big Local as part of its legacy. I may have to order the equipment and pay for it before the end of July (Big Local need the money spent by then) and call off the order when we are ready to install it in the recreation area. We are also looking to raise some further funding to install an exercise path around the recreation area as this has been requested by residents. The plan is to install the path and the exercise equipment along the path. We want the equipment to be accessible by all and may have to consider accessible gates at the entrance to the recreation area.
1. **PLANNING MATTER**S
2. PAP/2024/0211 Miss Moorwood, Lan Mr Shaun Chaudry, ABM Precision Engineering Ltd, Colehill Road, CV10 0QN. Retrospective application for d 35 Meters North West of Birchley Hall Farm. The Clerk reported that Highways have objected to the planning application on several grounds. **The council agreed with the Highways decision.**
3. Pap/2024/0229 Mr Shaun Chaudry, ABM Precision Engineering Ltd, Colehill Road, CV10 0QN. Retrospective application for external lighting. **The parish council object to this**
4. Pap/2024/0230 Mr Shaun Chaudry, ABM Precision Engineering Ltd, Colehill Road, CV10 0QN. Retrospective application for change of use of land from agricultural to industrial associated with adjacent site. **The parish council object to this**
5. PAP/2024/0291 Mr Shaun Chaudry, ABM Precision Engineering Ltd, Colehill Road, CV10 0QN. Retrospective application for change of use of land from agricultural to industrial associated with adjacent site. **The parish council object to this. Cllr Rees to write reasons why we object and send it to the clerk.**
6. PAP/2024/0245 Mrs Mututa, 1 The Old Stable, Ansley Hall, CV10 0QG **No Objections**
7. PAP/2024/0251 Mr P Moorwood, Birchley Hall Farm, CV10 OQY. **No objections**
8. PAP/2024/0259 Mr Daniel Swift, Village Farm, Birmingham Road, CV10 9PS. **No objections**
9. PAP/2024/0296 Mr Rischard Barrs, Littlebrook Farm, Birmingham Riad, Ansley, CV10 9PU . **No objections**
10. **NEW MATTERS ARISING**
11. **Proposal to purchase adult exercise equipment for Ansley Village Recreation Grounds using the Big Local grant of £10,000.** The councillors had discussed this earlier and agreed that they need to visit Meriden Park to see an example of how the equipment is installed. Also agreed that the councillors need to see the three quotes for the equipment and agree this before it is purchased.
12. **Proposal for the Leys Youth Group to have a barbeque on the Ansley Recreation Grounds on 29th July 2024.**  The councillors agreed for this event to go ahead. The clerk needs to receive the risk assessment beforehand
13. **Request for support with car parking issues and other improvements in Birchley Heath.** This item had been discussed under the ‘PUBLIC SESSION’.
14. **Invitation to attend the ‘Big Local Celebration Event’ on 4th August at Oakridge Golf Course1.30pm – 3pm.** Cllr Kearns, Cllr Jackson and the clerk to attend
15. **The future of youth work in Ansley and Arley.** It was agreed that we should set up a working party that can start to look at what good can be done to make sure the youth work continues. Cllr Barrs asked if we could investigate if its possible to set up a scouts group. A number of names were suggested. It was also suggested that we could put in a bid for the hire of the Ansley Village Hall for the use of youth groups. Put this on the agenda for the September parish council meeting.
16. **Notice of vacancy on parish council.** The clerk reported that he has posted out notices to say we have a vacancy. Need to be on the agenda for the September agenda. Cllr Jackson asked who was taking Heather Norgrove’s place on the personnel sub- committee. Cllr Kearns agreed to join the sub-committee. It was also agreed that the clerk’s annual incremental increase should be backdated to June and paid in August. Proposed by Cllr Rees and seconded by Cllr Jackson. There was a discussion about the clerks hours. Cllr Barrs said it was important that the clerk should record all the hours that he works on projects like the Pary in the Park so that we can show the true cost of the event and to ensure that the clerk does not begin to resent the work. We also need create a volunteer sheet to count the hours people do for the event.

**10) ADMINISTRATION & FINANCE**

1. **Bank reconciliation June 2024– to be approved by councillors.** This was approved and signed by the Vice Chairman

**3) Schedule of Payments June 2024**

As per section 5.6 of the Financial Regulations, the following is a schedule of payments made or due to be made which are either agreed in the approved budget, or agreed at a subsequent council meeting:

There were three late invoices from KB Bouncy Castle Hire for £500, Lindsay Kearns for £150 and Andy Man for £175. These were added to the schedule of payments listed below.

|  |  |
| --- | --- |
| Salaries  | £1003.53 |
| Charlie’s Events Ltd (Generator Hire PITP) | £301.10 |
| Catherine Morris (Singer PITP event) | £100.00 |
| Arley Medical Services (Medical Cover PITP | £237.00 |
| Petty cash | £62.70 |
| The Lord Nelson Inn (Hosting PITP mtgs) | £75.00 |
| Marcus Jones (Overpayment for magazine)  | £40.00 |
| Print run of Village News magazine | £1183.66 |
| KB Bouncy Castle Hire | £500.00 |
| L Kearns – Website training | £150.00 |
| Andy Man- Repair of fence | £175.00 |

**This schedule was verified at the meeting of the full council on 15th July 2024**

**4) Clerks Worksheet**

This needs to be signed at the next meeting by the Vice Chairman

**11) COUNCILLORS BUSINESS RELATED TO PARISH MATTERS**

Cllr Rees has been asked by a local resident in St Lawrence if it’s possible to have a tree planted on the village common in memory of his son who lost his life in a car accident recently. The clerk to ask the owner of the property if this is possible. If not possible then perhaps plant it near the cherry trees planted on the St Lawrence estate.

Cllr Kearns asked if the councillors needed their separate parish council emails. The clerk reported that he is in the process of creating an email address for the parish councillors that links to the website. Cllr Kearns also proposed that the parish council should have its own mobile phone that the clerk can use and pass to a councillor whenever he is on holiday or not around to be contacted. This was agreed

Cllr Barrs reported that a lot of residents were asked to contact about the build out near to the entrance to the Recreation area. Residents felt there was a need for a pedestrian crossing. The clerk was asked to contact Cllr Margaret Bell to review the build out and explore the idea of a pedestrian crossing.

**The meeting closed at 9.50pm**

**Vice Chairman…………………………………… Date………………….**